

# ST PAUL'S JERSEY



25<sup>th</sup> January 2019

## Full-Time Assistant Minister (Youth and Young Adults)

### *Summary of Terms & Conditions of Employment*

1. Hours of work: 40 hours per week
2. The post is a 5-year fixed contract post.
3. Salary £36,000 per annum
4. Holiday entitlement: 25 days (5 weeks) of paid holiday per year, plus most public holidays.
5. Allowable agreed expenses will be reimbursed (e.g. use of car, telephone, attendance at an annual UK based training event, etc).
6. *The Employment is not pensionable.*
7. The employer will deduct any employee Social Security Contributions and ITIS (Jersey Income Tax) payments from your salary as required by law, and forward them to the appropriate authorities.
8. The post is subject to a 6 month trial period during which the employment may be terminated by either side on giving one week's written notice.
9. The Assistant Minister is required to comply with the Church's Safeguarding policy and other policies and procedures, including GDPR. Enhanced DBS disclosure is a requirement of the post, as for all staff at the church.
10. The Assistant Minister is expected to fully support the Church's values and historic Anglican values.